

**CITY OF ESTELL MANOR  
CITY COUNCIL MEETING MINUTES  
MARCH 3, 2010**

Pursuant to the Open Public Meetings Act adequate notice of this meeting was sent to the Official Newspaper and was posted on the City Bulletin Board. Mayor Venezia called the meeting to order at approximately 6:40 pm.

**ROLL CALL:** Present: Barbetto, Giercyk, Myers, Teasenfitz and Venezia  
Solicitor Scerni was also in attendance.

**CLOSED SESSION**

**32-2010** Motions were properly made and Council approved a Resolution Providing for a Closed Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12, Regarding Litigation: Defense Attorney updates on Bradford and Jones Litigations AND Regarding Negotiations: Land Sale to the State AND the Solicitor's Contract

Following the closed session the Solicitor summarized for the public: In executive session City Council discussed a variety of items. First they met with Attorney Allan Richardson who is representing the City in certain pieces of litigation, including the Bradford v. Estell Manor. The results of that discussion will be made available to the public upon conclusion of that matter. They also discussed some land sale negotiations; they provided direction to staff to confirm certain aspects regarding ownership. City Council also had a discussion over interpretation of the Solicitor's contract.

**ENGINEER'S REPORT**

Chuck Fralinger was present to provide Council with the Engineer's Report; a full copy of which is on file and available in the City Clerk's office. He advised Council that he has not heard from the NJDOT regarding the application for discretionary aid for the Maple Avenue project; however, other towns have received denial letters already. Discussion turned to the Third Avenue project. *A motion was made by the Mayor, seconded by Barbetto, to authorize Fralinger to proceed with preliminary work for the Third Avenue project. A roll call vote was taken and all were in favor.*

**PAYMENT OF BILLS**

Council reviewed the bill list. Mayor Venezia commented on the payment of \$1162.90 to a contractor who assisted in snow removal operations. He said that, contrary to the DPW monthly report, this particular contractor purchased his own gasoline. Councilman Teasenfitz stated, for

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CITY COUNCIL MEETING MINUTES  
MARCH 3, 2010**

the record, there was no happy solution under the circumstances, but the Mayor found this contractor and the help was needed. The Mayor also expressed that Mr. Jeff Cornew should be paid for his time during the storm as he went above and beyond his duties as the emergency Management Coordinator. A brief discussion ensued over the possibility of getting FEMA assistance for the storm.

*Prior to moving the bill list, a motion was made by Councilman Barbetto, seconded by Councilman Teasenfitz, for Resolution 33-2010, a Transfer of Funds. A roll call vote was taken and all were in favor.*

*A motion was then made by Teasenfitz, seconded by the Mayor, for the payment of bills as submitted by the CFO and included a trust fund bill list. A roll call vote was taken and all were in favor.*

**APPROVAL OF DEPARTMENT REPORTS**

*A motion was made by the Mayor, seconded by Myers, for the approval of the following department reports: Clerk Jan. & Feb. '10; Court Jan. '10; Zoning Officer Jan. & Feb. '10; DPW Feb. '10. Voice vote taken and all were in favor.*

**APPROVAL OF MINUTES**

*On a motion of the Mayor, seconded by Councilwoman Giercyk, the minutes of January 20, 2010 were tabled. Voice vote and all were in favor.*

**NEW BUSINESS**

Council discussed the 2010 Municipal Aerial Mosquito Control Agreement with Atlantic County. *Motions to accept were made by Myers and Giercyk. A voice vote was taken and all were in favor.*

Councilwoman Myers congratulated the City Clerk, who also serves as the City's Fund Commissioner, on a job well-done in last year's JIF program. The Clerk explained that the City was one of only three municipalities in the JIF to achieve 100% in the Safety Incentive Program (SIP) for 2009. She further explained to Council what the SIP is all about and suggested that Council discuss possible objectives for 2010. The Clerk suggested that the DPW begin to develop a safety, or Standard Operating Procedures, manual as the City's objective for this year. Having SOP's promotes a safe work environment because they include the required PPE and safe practices for the task at hand. *A motion was made by the mayor, seconded by Teasenfitz, to submit the DPW Safety Manual as the City's 2010 objective. Voice vote taken – all in favor.*

**CITY OF ESTELL MANOR  
CITY COUNCIL MEETING MINUTES  
MARCH 3, 2010**

Council briefly discussed authorization to compensate Jeff Cornew for his time assisting the City with snow removal. Councilman Teasenfitz pointed out that snow plowing is not a function of the emergency management coordinator and thus, Mr. Cornew should be paid. For the record, the Mayor stated that he would not be seeking compensation for his time spent assisting during the storm. *Mayor Venezia motioned and Teasenfitz seconded to authorize the compensation. A roll call vote was taken and all were in favor.*

The Clerk explained the need to contract Forester services in connection with a grant the City will be receiving to implement our Community Forestry Management Plan. Councilman Barbetto suggested that Bob Williams would be a good candidate because he developed the plan for the City. *A motion was made by Myers, seconded by the Mayor, to authorize the Clerk to seek quotes for Forester services. A roll call vote was taken and all were in favor.*

**ORDINANCE / FIRST READING / NOT OPEN TO THE PUBLIC**

**01-2010** An Ordinance Establishing Salaries and Remuneration for the City of Estell Manor Employees and Officials

*Motions: Mayor Venezia / Myers*

*Roll call: Barbetto – y, Giercyk, - y, Myers – y, Teasenfitz – y, Venezia – y.*

**RESOLUTIONS**

**34-2010** Authorizing a Grant Agreement with the NJDEP for the 2009 Business Stimulus Fund Grant (BSF)

*Motions: Venezia / Myers*

*Roll call: Barbetto – y, Giercyk, - y, Myers – y, Teasenfitz – y, Venezia – y.*

**35-2010** Approving the Qualified Member List for the Length of Service Award Program for the Year 2009

*Motions: Venezia / Myers*

*Roll call: Barbetto – y, Giercyk, - y, Myers – y, Teasenfitz – y, Venezia – y.*

**36-2010** Authorizing an Agreement for Well Testing Services / 2010

*Motions: Teasenfitz / Barbetto*

*Roll call: Barbetto – y, Giercyk, - y, Myers – y, Teasenfitz – y, Venezia – y.*

**CITY OF ESTELL MANOR  
CITY COUNCIL MEETING MINUTES  
MARCH 3, 2010**

**OPEN TO THE PUBLIC**

Kris Surran was present on behalf of the Volunteer Fire Company to advise Council of errors that were discovered in the LOSAP program over the past few years. She will be working with the City Clerk and CFO to resolve it.

Joan Clemenson commented on the snow removal operations; she expressed dissatisfaction that 7<sup>th</sup> Avenue and Linwood were not cleared. She provided pictures to the mayor.

Corrine Olson asked that the correspondence from the Historical Commission regarding the sign in front of the Risley School be placed on the next meeting agenda.

Creed Pogue commented on the following: snow plow operations and the duties of DPW versus Emergency Management, landfill grants and contracts, the role of the Historical Commission and issues related to the sign, and the newsletter.

Diane Pogue announced that the Historical Society is expanding their library of family histories in town and will be giving folders out to local families to participate.

Seeing no one else from the public wishing speak, the public portion of this meeting was closed. Council President Myers commented on the Society's newsletter and said she thought it was a success. The Mayor disagreed, saying that he had received several complaints.

Motions were properly made and this meeting was adjourned.

Respectfully submitted,

accepted:

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Kimberley Hodsdon, RMC

Mayor, Joseph Venezia