

**CITY OF ESTELL MANOR ANNUAL REORGANIZATION
MEETING MINUTES
JANUARY 6, 2010**

Kimberley Hodsdon, City Clerk, called the meeting to order at approximately 7:08 PM and announced that the meeting was properly advertised and posted in accordance with Public Law 75, Chapter 231. A Flag salute and moment of silence was observed.

OATH OF OFFICE TO NEWLY ELECTED OFFICIALS

Councilman-Elect Stephen Teasenfitz was given the oath of office by the City Clerk. Mayor-Elect Joseph Venezia was given the oath of office by Senator Jim Whelan.

Senator Whelan took a few moments to address Council and the public. Councilman Teasenfitz gave a brief acceptance speech during which he spoke of choosing Estell Manor as a place to settle and raise a family because of its rural charm. He is proud to live here and be a part of this close-knit rural community.

ROLL CALL

Present: Albert Barbetto, Jr.; Kathleen Giercyk; Shelia Myers; Stephen Teasenfitz; Mayor Joe Venezia. Solicitor Scerni was also present.

MAYOR'S STATE OF THE CITY ADDRESS

Mayor Venezia wished all residents and guests a happy New Year and welcomed Mr. Teasenfitz to Council. He reported that Estell Manor is still a financially strong municipality with zero debt service and a healthy surplus. He anticipates that certain city-owned tracks of land, commonly referred to as the DeCarlo lots, will be sold to the State in 2010; this will help to preserve open space and bring revenue to the City. The Mayor proceeded to highlight some of the accomplishments of the past four years as follows:

- Receipt of nearly one million dollars in NJDOT road improvement grants
- Much-needed repairs to the Tuckahoe Road Bridge will finally come to fruition in 2010
- Receipt of an Atlantic County Open Space Grant for the development of a recreation complex
- Successful fight against the proposed State Police tax
- Continued efforts to cap the City's landfill with what is considered to be an alternative and less-expensive method

Mayor Venezia said the current prosperity of the City should not lead Council to become complacent with tax dollars. We should expect cuts in State Aid and take a hard look at our current spending practices and our budget. He believes one of the greatest challenges facing Council is to learn to work cooperatively to make positive decisions for the City. He encouraged mutual respect. He thanked the voters for entrusting him with the duties of Mayor and his family for their patience and support.

**CITY OF ESTELL MANOR ANNUAL REORGANIZATION
MEETING MINUTES
JANUARY 6, 2010**

The Mayor recognized several dignitaries in attendance including Sheriff Frank Ballas, former Councilman John Baker, Freeholder Chairman Jim Curcio, former Deputy Mayor – Monty Holt, Mr. Bob Campbell, and Mr. and Mrs. Judy Link.

At this time, Councilman Barbetto suggested that the election of a Council President be moved up on the agenda, as it customarily done toward the beginning of the reorganization meeting. All were in agreement and the Mayor asked for nominations.

ELECTION OF COUNCIL PRESIDENT FOR 2010/ OATH OF OFFICE

Councilman Barbetto nominated Councilwoman Sheila Myers for City Council President; Councilman Teasenfitz seconded the motion. Roll call: Barbetto – y, Giercyk – y, Myers – y, Teasenfitz – y, Venezia – y. All in favor, motion carried.

The oath of office was administered by Solicitor Alfred Scerni, with Councilman Teasenfitz holding the bible for Councilwoman Myers.

APPOINTMENTS TO BOARDS & COMMISSIONS

The Mayor announced the following appointments:

Planning Board, Class 1 – Mayor Venezia; Class 2 – Robert Grant; Class 3 – Councilwoman Myers (roll call vote taken and all were in favor); Class 4 #5 – Helen Giercyk; Alternate #4 – Almonte Holt.

Emergency Management Coordinator – Jeff Cornew

River Council Chair – Jim Owens; Alternates – James Lloyd and Ray Shula

Historic Preservation Commission, Class A – William Donath; Class C – Cathy Cornew; Alternate #1 – Christopher Ottaviano.

MAYOR’S NOMINATIONS FOR PROFESSIONAL APPOINTMENTS

Nomination of Auditor, Prosecutor, Public Defender and Engineer

Council Vote / Resolution 01-2010 Authorizing Award of Contracts for 2010
Professional Services

Mayor’s Nominations: Bowman & Co.; Jim Curcio; Frank Lentz; Fralinger Engineering

Motions: Barbetto and Giercyk

Roll call: Barbetto – y, Giercyk – y; Myers – y; Teasenfitz – y; Venezia – y.

**CITY OF ESTELL MANOR ANNUAL REORGANIZATION
MEETING MINUTES
JANUARY 6, 2010**

Nomination of City Solicitor

Council Vote / Resolution 02-2010 Authorizing Award of Contract for City Solicitor /
Labor Attorney 2010

Mayor's Nomination: Alfred Scerni of the Firm Parker McCay

Motions: Myers and Barbetto

Roll call: Barbetto – y, Giercyk – y; Myers – y; Teasenfitz – y; Venezia – y.

Nomination of Risk Management Consultant

Council Vote / Resolution 03-2010 Authorizing Award of Contract for Risk
Management Consultant / ACMJIF 2010

Mayor Venezia nominated Christopher Powell of the Hardenbergh Insurance Group for the position of Risk Management Consultant (RMC). His nomination was not moved by Council and discussion ensued. After further consideration, the Mayor nominated Dennis Brown of Glenn Insurance – the City's 2009 RMC.

Motions (to approve Dennis Brown): Myers and Teasenfitz

Roll call: Barbetto – y, Giercyk – y; Myers – y; Teasenfitz – y; Venezia – abstain.

RESOLUTIONS / CONSENT AGENDA

Mayor Venezia read aloud the following resolution titles to be considered as consent agenda:

- 04-2010** Annual Schedule of Meetings
- 05-2010** Schedule of 2010 Holidays / Municipal Closings
- 06-2010** Designation of Official Newspaper(s)
- 07-2010** Adopting a Cash Management Plan
- 08-2010** Temporary Appropriations
- 09-2010** Designating Bank Signatories
- 10-2010** To Establish the Rate of Interest for Nonpayment of taxes or Assessments for the Year 2010
- 11-2010** Authorizing the Tax Assessor to File a Petition(s) of Appeal and Roll Back Tax Appeals for the Tax Year 2010
- 12-2010** Authorizing the Tax Collector to Cancel Overpayments or Delinquencies Under \$10.00

**CITY OF ESTELL MANOR ANNUAL REORGANIZATION
MEETING MINUTES
JANUARY 6, 2010**

- 13-2010** To Appoint a Fund Commissioner and Alternate Fund Commissioner for the Atlantic county Joint Municipal Insurance Fund
- 14-2010** Safety & Health Committee Appointments
- 15-2010** To Authorize the Contact Persons to Access the Employment Practices Liability Consultation Services (EPL Hotline / ACMJIF)
- 16-2010** Adopting Roberts Rules of Order
- 17-2010** Establishing Guidelines for Public Participation
- 18-2010** Annual Appointments / Municipal Employees
- 19-2010** Authorizing Professional Memberships for City Council / 2010
- 20-2010** To Award Contract for 2010 Janitorial Services
- 21-2010** To Award Contract for 2010 Animal Control Services
- 22-2010** 2010 Campground License Renewals
- 23-2010** Designating the Public Agency Compliance Officer (P.A.C.O.) for the City of Estell Manor / 2010

A brief discussion ensued regarding resolutions 19-2010 and 17-2010. All were in agreement that three (3) professional memberships were fine as written in #19-2010; however, a change was made to resolution #17-2010 before motions were made. It was decided that public participation at meetings would be limited to three (3) minutes per speaker with a total of thirty (30) minutes.

*Motions for Consent Agenda: Myers and Giercyk
Voice vote: all in favor*

COUNCIL COMMITTEE ASSIGNMENTS

Mayor Venezia announced the City Council committee assignments for 2010 as follows:

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>CO-CHAIR</u>
Clean Communities	Giercyk	Myers
Environmental	Barbetto	Teasenfitz
Finance	Venezia	Barbetto
Health & Human Svc.	Myers	Teasenfitz
Land Evaluation	Myers	Venezia
Landfill	Venezia	Giercyk

**CITY OF ESTELL MANOR ANNUAL REORGANIZATION
MEETING MINUTES
JANUARY 6, 2010**

League of Municipalities	Venezia	*Alternating attendance
Personnel	Venezia	Teasenfitz
Pinelands Municipal Council	Barbetto	Myers
Public Safety & Court	Venezia	Teasenfitz
Public Works	Venezia	Teasenfitz
Quarterly Newsletter	Venezia	Myers
Recreation / Block Party	Myers	Giercyk
Senior Citizens Advisory	<i>Unassigned</i>	<i>Unassigned</i>
Technology	Barbetto	Myers
Township Officials Assoc.	Venezia	*Alternating attendance
Veteran's Advisory	<i>Unassigned</i>	<i>Unassigned</i>
Ad-Hoc / Temporary Committees:		
Soccer Complex	Giercyk	Venezia

PAYMENT OF BILLS

Council reviewed the bill list. *A motion was made by the Mayor, seconded Councilwoman Giercyk, for the payment of bills as submitted by the CFO. Roll call: Barbetto – y, Giercyk – y; Myers – y; Teasenfitz – y; Venezia – y.*

SCHEDULE BUDGET WORKSHOP MEETING

Council agreed to schedule a budget workshop for January 20, 2010 to begin at 6:00 PM with the regular business meeting to follow. The Clerk will advertise as is required by law.

OPEN TO THE PUBLIC

Prior to hearing public comment, the Mayor invited the dignitaries to say a few words. Sherriff Frank Ballas and Freeholder Chairman Jim Curcio both offered brief comments to the public.

Mr. Robert Campbell congratulated the Mayor, Councilman Teasenfitz and Council President Myers. He commented on the three minute time limit for public participation and suggested that Estell Manor establish a Vetaran's Advisory Board.

Resident Creed Pogue wished everyone a happy New Year and took a moment to acknowledge certain "local, resident, dignitaries" which he felt deserved to be recognized. He questioned why the Deputy Tax Collector was not re-appointed. He commented on the Mayor's committee assignments. He commented on whether or not a policy should be in place regarding snow-

**CITY OF ESTELL MANOR ANNUAL REORGANIZATION
MEETING MINUTES
JANUARY 6, 2010**

removal for public employee's personal properties. Finally, he requested to know the costs incurred by the City for the defense of current litigation.

Resident Alison Bradford welcomed Mr. Teasenfitz to Council and thanked Public Works for doing a great job during the recent snow storm.

Resident Diane Pogue commented on a recent news article and on the historical sign that is on the side of the Risley School; she asked that Council please convey to the Historical Commission that the sign contained false information.

Resident Tom Pogue asked if Council had received certain correspondence from the Historical Society. He also echoed Mrs. Pogue's concerns over the sign at the Risley School.

Resident Bob Lamcken inquired as to the size of the new truck purchased for Public Works.

Seeing no one else from the public wishing to speak, the public portion of the meeting was closed and this meeting was properly adjourned.

Respectfully submitted,

accepted:

Kimberley Hodsdon, RMC

Mayor, Joseph Venezia