

**CITY OF ESTELL MANOR  
CITY COUNCIL WORKSHOP MEETING - MINUTES  
JANUARY 19, 2011**

Pursuant to the Open Public Meetings Act adequate notice of this meeting was sent to the Official Newspaper and was posted on the City Bulletin Board and website. City Council President Stephen Teasenfitz called the meeting to order at 7:30 pm.

**Roll call:** Present: Barbetto, Haeser, Teasenfitz, Wiker  
Absent: Mayor Venezia

**ACUA ANNUAL BUDGET PRESENTATION**

Mr. Gary Conover was present on behalf of the Atlantic County Utilities Authority to give the annual report for Estell Manor. He reported that Estell Manor is a strong recycling community with an annual recycling rate of around 28%. Mr. Conover proceeded to explain to Council the affects of Flow Control on municipal tipping fees; it is expected that Estell Manor's tipping fees will increase slightly in 2011, but within the contractual limits. All Atlantic County municipalities should be at the same rate within three years.

Mr. Conover gave a very informative overview of various projects the Authority is involved in such as their Clean Communities "Adopt a Road" program and recent fuel-efficiency enhancements to their fleet of trucks. Of specific interest to Council was the topic of e-waste; given the implementation of e-waste controls which prohibit certain electronics from being deposited into landfills, there are questions about where residents can legally dispose of things like old televisions. Mr. Conover described a program administered by Goodwill Industries whereby collection bins can be placed on site for these types of electronics. The program is free to the municipality and Goodwill will collect the recyclables when the bin is full. The municipality in-turn gets credit for the tonnage. Councilmen Teasenfitz and Haeser expressed interest in this program and intend to get more information.

The City Clerk inquired about the status of the Certified Recycling Coordinator; Conover replied the deadline to his knowledge is still 2012 for every municipality to comply, but said that the Authority could assist if needed. City Council thanked Mr. Conover for coming.

**RESOLUTION:**

**30-2011** To Appoint Kimberley Hodsdon as Temporary Chief Financial Officer for the City of Estell Manor

*Motions: Haeser and Wiker*

*Discussion:* No additional compensation will accompany this temporary appointment and it is only until such time as a certified CFO is appointed.

*Roll call: all present in favor.*

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**31-2011**      Transfer of 2010 Reserves

*Motions: Wiker and Haeser*

*Discussion: A brief discussion ensued to explain the purpose of transfers to the new members of Council*

*Roll call: all present in favor*

**PAYMENT OF BILLS**

Council reviewed the bill list. Councilwoman Wiker questioned a payment for tractor repairs. Councilman Teasenfitz explained the age of the equipment, the necessity to have that specific piece in good working order and the fact that the repairs were authorized and budgeted for in 2010. Councilman Haeser questioned certain Home Depot supplies. Councilman Barbetto raised specific concerns over an invoice from LRS as it related to travel reimbursement for attending a local meeting. He suggested that Council needed some clarification on the charges before paying.

*A motion was made by Haeser, seconded by Wiker to amend the bill list to remove the LRS payment. For the record, Mr. Barbetto will research the invoice. Haeser and Wiker moved to approve the bill list as amended. A roll call vote was taken and all present were in favor. Mr. Haeser abstained on any/all Verizon payments.*

**CITY COUNCIL REVIEW OF 2011 MUNICIPAL BUDGET**

Councilman Barbetto announced that he had preliminary discussions with the Tax Assessor and CFO regarding furlough days in 2011; he suggested 4 per year – 1 per quarter and said it would equate to a salary reduction of 1/13<sup>th</sup>. He has not presented the idea to the Tax Collector yet. Mr. Barbetto suggested that Council salaries be reduced by 10 to 20%; if they are expecting the employees to take a cut then so should they.

Councilman Teasenfitz asked Councilman Barbetto, for the record, to clarify that he had not spoken to the Mayor as of yet about the budget; the Mayor was supposed to reach out to Barbetto to set a time to meet and that has not happened. Mr. Barbetto replied affirmatively – confirming Mr. Teasenfitz' statements.

Councilwoman Wiker remarked that she feels Council should make cuts wherever they can.

Mr. Jud Moore (previous CFO) was present and asked by Council to explain the spreadsheet before them. Moore explained it was a very raw version of the 2011 budget – a place to start to compare what was budgeted in 2010 against what was actually spent.

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Moore also advised Council that they may want to consider a change of banks in 2011 due to the new fees being proposed by TD Bank. Council will look into the matter.

For the good of the order, Councilman Barbetto reported that Corbin City Council President, Bill Collins had contacted him with regards to the proposed shared services agreement. Corbin City is still very much interested in this endeavor and they have read the Estell Manor meeting minutes from December. Both new Council members, Haeser and Wiker were open to the idea of the shared service. Wiker had a few questions about the liability aspect, which the Clerk addressed. Councilman Haeser expressed concern over whether our DPW could handle the extra work. Mr. Barbetto explained that the DPW Foreman had attended the Corbin City meeting in person and felt competent he could handle it. For the record, Mr. Haeser said that Mr. Barbetto, Brian and the Clerk all did a great job putting the proposal together – using the FEMA rates, etcetera – he thought it was a good proposal. To that point, Mr. Barbetto said that Corbin City never countered the offer; they thought it was great as well. For the record, Mr. Barbetto acknowledged Councilman Teasenfitz’ help in putting together the proposal and relayed Mr. Collins’ comment that Brian Johnson was great! A brief discussion ensued over the possible work schedule and hourly labor rates. Council overwhelmingly expressed support to move forward with the matter. *A motion was made by Barbetto, seconded by Wiker, to direct Solicitor Scerni to work with the Corbin City Solicitor directly to develop a final draft of the proposal; Mr. Barbetto said he would be the Council liaison for Mr. Scerni. A voice vote was taken and all were in favor.*

**OPEN TO THE PUBLIC**

Creed Pogue commented on the following: the LRS invoice, 2011 budget, municipal court, Council salaries, and street lighting expenses.

Diane Pogue commented on mileage reimbursement, Council salaries, and snow removal. On behalf of the Historical Society, she asked Council to approve a change of date for their upcoming Raffle; the change is needed to due to inclement weather. The new date will be April 21<sup>st</sup>. *Councilman Barbetto motioned to allow the change, seconded by Wiker. A voice vote was taken and all were in favor.*

With no further business to discuss, this meeting was adjourned.

Respectfully submitted,

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Kimberley Hodsdon, RMC

Accepted:

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Mayor Joseph Venezia